



APPENDIX B: CAFO
GENERAL PERMIT
ANNUAL REPORT
FORM

Permit No. WAG-____

Facility Name:

Facility County:

Use this form to submit your annual report to Ecology. All facilities must submit a signed annual report each year on or before **December 31st**.

This report is for the activities conducted during calendar year 20____

Permittee Information

Facility Name:

Responsible Person:

Email:

Phone Number:

Operator Information

Operator Name:

Email:

Phone Number:

Facility Information

Provide the maximum number of each type of animal confined at the facility during the calendar year.

Milking Cow:

Dry Cow:

Calf:

Feedlot Beef:

Chicken - Broiler:

Chicken - Layer:

Swine at least 55 pounds:

Swine smaller than 55 pounds:

Sheep and lambs:

Turkeys:

Ducks:

Other:

How much manure, litter, process waste, process wastewater, and other organic by-products did your facility generate during the past year?

Liquid Manure: Units:

Solid Manure: Units:

Poultry Litter: Units:

Process Wastewater: Units:

Digestate: Units:

Other Organic By-products: Units:

How much manure, litter, process waste, process wastewater, and other organic by-products did your facility export during the past year?

Liquid Manure: Units:

Solid Manure: Units:

Poultry Litter: Units:

Process Wastewater: Units:

Digestate: Units:

Other Organic By-products: Units:

What is the total number of acres covered in your Manure Pollution Prevention Plan?

What is the total number of acres you applied nutrients to or are in control of for this reporting period?

Discharge Information

During the year, has manure, litter, process waste, or process wastewater discharged from your production area or land application fields? If you are covered by the Combined Permit, do not include discharges of agricultural stormwater here.

NO

YES.

If YES, provide a summary of the approximate date, time, volume and duration of the discharge(s). Summarize your response to the discharge(s) on a separate sheet of paper and attach it with your annual report.

Nutrient Source Content Analysis

Report the results of your manure, litter, and process wastewater analyses as required in special conditions S4.I and S5.B. Results must be reported “as received” or “wet weight basis.” Print additional copies of this page if you have more nutrient sources than space provided.

Nutrient Source Name ²⁶	Sample Collection Date	Nitrate plus Nitrite-N (NO ₃ -N + NO ₂ -N) concentration	Ammonia-N (NH ₃ -N) concentration	Units for Nitrogen	Total Phosphorus concentration	Units for Phosphorus

²⁶ As documented in your Manure Pollution Prevention Plan

Field Application Information

Fill out this page for each of the fields you applied manure nutrients to fields you control.

Field ID:

Field size, acres:

1st Crop Grown:

1st Crop Yield, include units:

2nd Crop Grown:

2nd Crop Yield, include units:

Field Soil Sample Analysis

Sample Depth	Date sample collected	Nitrate plus Nitrite-N (NO ₃ -N + NO ₂ -N) concentration	Ammonia-N (NH ₃ -N) concentration	Units for nitrogen concentrations	Unit conversion factor for nitrogen ²⁷	Phosphorus (P ₂ O ₅) as P concentration ²⁸	Units for Phosphorus	Unit conversion factor for phosphorus ²⁹	Organic matter content, as percent ³⁰
0-12 inches									
13-24 inches									
25-36 inches									
0-12 inches									
13-24 inches									
25-36 inches									

²⁷ When reporting pounds per acre confirm the conversion factor used by the laboratory. Typically between 3.2 to 4.0 pounds per acre per 1 ppm nitrate-N.

²⁸ Soil Phosphorus analysis required every three years.

²⁹ When reporting pounds per acre confirm the conversion factor used by the laboratory.

³⁰ Organic Matter analysis required every three years.

Nutrient Sources Applied to Field

Fill out this page for each of the fields you applied manure nutrients to fields you control. List all sources of nutrients including commercial fertilizer that were applied to this field.

Field ID:

Field Size:

Date of Application	Nutrient source name ³¹	Total amount of nutrients applied	Units of nutrients applied	Total amount of nitrogen applied	Units of nitrogen applied
Annual Total					

Adaptive Management Risk Level

If the post-harvest soil nitrate test results in a field risk level of high or very high, document the reasons for the result. High risk is soil nitrate concentrations above 31 ppm or 111 pounds per acre. Very high risk is soil nitrate concentrations above 45 ppm or 165 pounds per acre.

³¹ Nutrient Source Name must match the source reported in the Nutrient Source Content Analysis section.

Field Nutrient Budgets

Attach the final field-specific nutrient budgets prepared for each field that received manure nutrients. I have included my field-specific nutrient budgets for the year 20____.

Certification

A person who has signature authority must sign the Application. Signature authority is defined in General Condition 14 as:

- a. In the case of corporations, by a responsible corporate officer.
- b. In the case of a partnership, by a general partner of a partnership.
- c. In the case of sole proprietorship, by the proprietor.

In the case of a municipal, state, or other public facility, by either a principal executive officer or ranking elected official.

"I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Printed Name:

Date:

Signature:

Paper Submittal Instructions

Once the information in above sections is complete and the form is signed by the Legally Responsible Party, mail the form and attachments to:

Washington Department of Ecology

Water Quality Program

Attn: CAFO Permit Administrator

PO Box 47600

Olympia, WA 98504-7600

Keep a copy of the completed form and attached documents for your records.

Questions

If you need assistance when filling out this report, please contact your CAFO permit inspector at the Washington Department of Agriculture.

If you're unable to reach your permit inspector, contact the CAFO permit administrator at (360) 407-6600 or cafopermit@ecy.wa.gov.